









Financial Agency

Zagreb, Ulica grada Vukovara 70, PIN/OIB: 85821130368 (hereinafter: FINA), represented by Dražen Čović, President of the Management Board and

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(Abbreviated name of the business entity)

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(Head office - country, place, street and street number)

(hereinafter: User), represented by \_\_\_\_\_

(represented by)

conclude the following:

## **CONTRACT** **on the performance of certification services**

### *Article 1*

The rights and obligations of the contracting parties according to this Contract are defined by provisions of the Electronic Signature Act (hereinafter: the Act), bylaw regulations adopted based on the Act, General rules for the provision of certification services (hereinafter: CP), Conditions for the provision of certification services to business entities (hereinafter: Terms) and other official documents of FINA on the performance of certification services. FINA is obliged to make the valid Terms and price list of the certification services available at the Internet address <http://rdc.Fina.Hr/>.

### *Article 2*

FINA is obliged to perform the following services upon the written request of the User (using templates in paper or in electronic form) according to the implemented prescribed procedure:

- 1) Issuing of certificate for End User (form: Request for contracting electronic banking services of Privredna banka Zagreb d.d. for business entities and for granting authorisations to end users)
- 2) Revocation, suspension and reactivation of a suspended certificate (form: Request for revocation, suspension or reactivation of the certificate)

### *Article 3*

Service user from Article 2 of this Contract shall pay a fee according to the valid price list of fees for payment services of Privredna banka Zagreb d.d. (hereinafter: Bank) based on the invoice issued by the Bank in capacity of a person performing registration tasks on behalf of FINA.

### *Article 4*

This Contract shall take effect on the day it is signed by the person authorised to represent the User, under the condition that the Contract for electronic banking services for business entities between the Bank and the business entity entered into force. For each of the signatories this Contract shall take effect on the day when signed thereby.

### *Article 5*

The Contract is concluded for an indefinite period of time. The user may cancel the Contract in writing without any explanation.

FINA will terminate the contract in case:

- 1) The User or End User does not fulfil the terms and conditions stated in the CP and in the Terms and Conditions or
- 2) The User or End User acts contrary to the provisions of this Contract or
- 3) FINA may terminate this contract and revoke the certificate in case the User ceases to be a client of the Bank because the transaction account has been closed etc. or if the User receives a notification from the Bank that the account of the business entity has been blocked, unless the contracting parties agree otherwise. The Contract cancellation shall also mean the revocation of all certificates issued based on this Contract. Should this contract be cancelled by one or several End Users, or if the User cancels it for one or several End Users, or if FINA cancels it for one or several End Users, it ceases to apply only with regard to this End User, while it shall remain in force with regard to the remaining End Users.

### *Article 6*

The contracting parties agree that they will try to resolve any possible disputes amicably; failing that competent shall be the Court in Zagreb.

### *Article 7*

The Contract has been concluded in two identical counterparts of which one copy is provided for each contracting party.

### **Financial Agency**



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(place and date)

## PERSONAL DATA PROTECTION

Privredna banka Zagreb d.d., Radnička cesta 50, Zagreb, TIN (OIB) 02535697732, entered in the register of the Commercial Court in Zagreb under the company registration number (MBS) 080002817 (hereinafter: the Bank), as a personal data controller, acting in accordance with the principles of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). Contact information of the data protection officer: sluzbenik.za.zastitu.osobnih.podataka@pbz.hr.

When clients' personal data are collected, whether from the client at the time of collection or from another source (e.g. from an applicant applying for a framework agreement, deposit agreement, or for payment and other services linked to a transaction account, for applying for loans, guarantees, letters of credit and other products and services of the Bank), the Bank shall provide information in accordance with Articles 13 and 14 of the General Data Protection Regulation, such as, for instance, information about the Bank as the controller, the purposes and the legal basis of personal data processing, the categories of personal data which are collected, the storage period, the recipients of data, the source of data, as well as the rights related to personal data protection (for instance, the right of access to personal data, the right to erasure, the right to object, etc.).

We shall process and use your personal data in a lawful, fair and transparent manner, while protecting your personal data from unauthorised or unlawful processing and implementing the highest-level technical, security and organisational protection measures. Detailed information on the protection of your privacy is available in the document "Information on the processing of personal data of natural persons in transactions with legal entities" at [www.pbz.hr](http://www.pbz.hr) and on the premises of the Bank.

By signing this Request, I confirm that I am aware that the Bank as the controller requires the data from this Request to contract and provide electronic banking services of Privredna banka Zagreb d.d. and issue FINA digital certificates for business entities and/or in order to undertake actions before concluding the said contracts pursuant to Article 6 (1)(b) of the General Data Protection Regulation.

By signing this Request, I confirm that I am aware that the Bank as the controller requires the data from this Request to contract and provide electronic banking services of Privredna banka Zagreb d.d. and issue FINA digital certificates for business entities and/or in order to undertake actions before concluding the said contracts pursuant to Article 6 (1)(b) of the General Data Protection Regulation. (I) *General user data - name and surname of the authorised person(s); (III) Data on the end user of the electronic banking services - name and surname, Personal Identification Number (OIB), email address, date and place of birth (only if the person was not awarded a Personal Identification Number), identification document number, identification document validity, place and body of the issuing of the identification document, country of the issuing of the identification document, residence address or business address of the person (street, number, postal code and place).* By signing this Request, I confirm that I am aware that FINA as the controller requires a copy of the identification document of the user and the end user of the service for contracting and providing the services of issuing FINA digital certificates for business entities, pursuant to the regulations and rules of FINA on the certification.

Except for contracting and providing electronic banking services in the role of the controller, the Bank processes the above-mentioned data as the processor for FINA as the controller in performing registration service tasks for issuing FINA digital certificates. The controller of the above-mentioned personal data collected based on this Request for the needs of issuing FINA digital certificates is: Financijska agencija, Ulica grada Vukovara 70, 10000 Zagreb, TIN (OIB): 85821130368, [info@fina.hr](mailto:info@fina.hr) / phone number 0800 0080. Contact information of the FINA data protection officer: [dpo@fina.hr](mailto:dpo@fina.hr). The previously stated personal data collected with this Request for the needs of issuing FINA digital certificates are processed in order to respect the legal obligations of FINA as the controller, only for the need of providing the certification services and are needed by FINA as the processor for contracting and providing certification services. Pursuant to the certification rules and regulations, the personal data stated in the certificate (name, last name, Personal Identification Number (OIB) and e-mail address) are publicly disclosed together with the certificate. The personal data are kept for at least 10 years from the expiration of the certificate to which they refer. The Party (Participant/Client) has the right to request from FINA access, rectification, erasure of personal data, data portability and restriction of processing personal data as well as to object to processing of personal data that refer to him/her, if the prescribed assumptions have been fulfilled. The request related to the previous rules shall be submitted in writing at the marked FINA business unit counters (tellers), the list of which is published on the FINA website <http://www.fina.hr>. Examinees may object to the processing of personal data to the supervisory body - Personal Data Protection Agency, Martićeva 14, Zagreb, 00385 (0)1 4609 999, [azop@azop.hr](mailto:azop@azop.hr), [www.azop.hr](http://www.azop.hr).

## STATEMENT

All applicants of this Application Form, the Request for contracting electronic banking services of Privredna Banka Zagreb d.d. for business entities and for granting authorisations to end users and the signatories of the Contract on the performance of certification services state that they agree that all the information in the Contract on the electronic banking services for business entities may be provided to FINA for the purpose of issuing FINA digital certificates and contracting FINA services.

By signing this Statement, I accept the General Terms and Conditions of the use electronic banking services of Privredna banka Zagreb d.d. for business entities.

By signing this Request, the User, being a legal/business entity, pursuant to the provisions of the Credit Institutions Act, gives consent to the Bank to forward all data on the User to which it gains access during the performance of this Agreement to the central database of its group in the Republic of Croatia and abroad, and agrees that all members of the group may have access to and use these data.

1. \_\_\_\_\_ (First and last name of the End User) \_\_\_\_\_ (signature)
2. \_\_\_\_\_ (First and last name of the person authorised for representation\*) \_\_\_\_\_ (signature)

\* Enter only if the User is a natural person (e.g. craftsman, freelancer, a family farm business, etc.)

**Every End User shall sign his/her own Statement individually. One copy of the Statement remains in the Bank.**